



OHIO STATE BARBER BOARD

77 SOUTH HIGH STREET • 16TH FLOOR • COLUMBUS, OHIO 43215-6108
(614) 466-5003 • FAX: (614) 387-1694 • WEB PAGE: www.barber.ohio.gov

OUT OF COUNTRY APPLICANT INSTRUCTIONS

- A. To qualify for a Registered Barber License in Ohio, the **Reciprocity application** must be completed, notarized and forwarded with the following:
1. There is a fee of \$300.00, **MONEY ORDER OR CERTIFIED CHECK ONLY!**
 2. **All applicants** must write the rules governing barbers and sanitary conditions of barber shops on the rule sheet provided; it is to be returned with the application.
 3. **Certification of barber school training** – Ohio requires that an applicant graduate with not less than eighteen hundred (1,800) hours of training from a Board approved barber school. If fifteen hundred (1,500) hours, we will accept proof of one (1) year of work experience in a licensed barber shop for the three hundred (300) hour difference in school hours. If less than 1,500 clock hours, the individual must return to barber school for the additional hours to total 1,800 clock hours. **All Out of country applicants will be evaluated and may be required to complete up to five hundred (500) hours of training in a license barber school in Ohio.**
 4. Copy of **current barber license** in the State/Country where currently licensed.
 5. Remit a **Letter of Certification** from the country where you are currently licensed, sent directly to this office from the licensing Board in your country. (Contact this office if unavailable.)
 6. Two (2) current identical photos; head and shoulders only, sign each photo on the front; must be on photo paper (No passports or Polaroid). **Photos must be no smaller than 2 ½” by 3 ½” or no larger than 3” x 5”.**
 7. **Copy of Birth Certificate**; if name is different from Birth Certificate, submit a copy of marriage certificate or other legal document showing name change. This is to verify that all papers submitted relate to the same person.
 8. **Proof of at least an eight (8th) grade education or an equivalent**; as determined by an examination conducted under the supervision of the Department of Education in the state/country where the applicant resides.
 9. **Out of country applicants only**: Please remit a copy of your Passport or ID card; showing date of entry and classification, along with a copy of your Social Security Card.

All foreign documents must be accompanied by an authorized official Translation and notarized.

Your application, properly completed will be presented to the Board for consideration, after which you will be notified. **A personal interview may be required!**